

Motor Vehicle, Motorcycle and Trailer Registrations

You must always come to the town clerk's office when needing to complete a new registrations, a renewal registration or transferring a registration.

The Deering Town Clerk is also a Municipal Agent appointed by the State of New Hampshire. As a Municipal Agent our office is permitted to perform some functions for the State of NH to complete your vehicle registration. The registrant has the option of completing the State portion of the registration in town (with agent fee \$3.00 per registration) or by completing the State portion of the registration at Concord DMV or any State Substation listed

<https://www.nh.gov/safety/divisions/dmv/locations/index.htm>

Titled Vehicles

VEHICLES 2000 AND NEWER: (As of January 1, 2015) A title will be required! THERE IS NO LONGER A FIFTEEN (15) YEAR TITLE LAW.

Vehicles 2000 or newer shall be titled. The previous title or Manufacturers Certificate of Origin may be required as supporting documents. NH Dealers will prepare the title applications for new and used vehicles and provide a Town Clerk Copy in place of the title. Used vehicles purchased through private sales or from Out of State Dealers will need to bring in a bill of sale, the original title signed over by the previous owner along with the correct odometer reading listed and any Lien Holder information associated with the purchase. A NH title application will be completed at the Town clerk office and sent to the NH Title Bureau to be changed into the new owner's name and mailed to the lien holder or directly to the owner if no lien holder is listed.

Bill of Sale

Pursuant to RSA 261:148, III, a Bill of Sale for a motor vehicle must include the following information:

- The date of the sale.
- A detailed description of the vehicle, including:
 - Make
 - Model
 - Color
 - Vehicle identification number
 - Model year
 - Year of manufacture
 - Type of body
 - Number of cylinders
- Name, signature and legal address (no PO Box) of purchaser.
- Name, signature and legal address (no PO Box) of seller.

Exempt Vehicles

A vehicle or trailer (3,000 lbs or less) or 1999 or older. You will need to provide a bill of sale and one of the following: a previously issued NH registration or copy, the original title or copy, or a completed TDMV 19-A form that must be completed by NH Law Enforcement Officer, an authorized NH Licensed Auto Dealer, an authorized NH Inspection Station or an authorized Agent of the Director.

New Registrations

2000 or newer, require either the Title made out to you, or a Certificate of Origin, or a completed title application for title. RSA 261:

1999 or older, require a bill of sale, the original title or copy, or a copy of a previously issued NH registration, or a completed and signed NH VIN Verification form TDMV 19-A. RSA 261:2

If you are not the primary registrant and are registering a vehicle for someone else, in addition to the information listed above you **MUST** also have written permission from the primary registrant to perform the registration on their behalf.

Renewals

You will receive a reminder notice approximately one month prior to your vehicle registration expiration date. You may renew up to 4 months early. Renewals are based on 12 months of permit fees and are not pro-rated.

Transfers

A transfer registration is when you have taken a vehicle (vehicle A) off the road, and you are registering a new vehicle (vehicle B). A transfer allows you to apply the unused portion of the permit fees from Vehicle A to Vehicle B's registration. In doing a transfer, the owner of the new car and the old car must be the same owner.

You **must have** original current valid registration, which contains the plate number, decal number, and audit number. **If you do not have the current registration you must purchase a certified copy for \$18.00. This registration must be turned into the State when processing the transfer of plates.**

Lease Vehicle Transfers and Surviving Spouse Transfers are the only time when a transfer can be made where the first owner of the original registration does **NOT** match the first owner of the transfer registration. (Additional paperwork may be required for surviving spouse transfers, such as copy of death certificate.)

Can I transfer my spouse's plate to my name? ~ The plate belongs to the owner listed on the registration. The first owner on a registration "owns" the plate. If your spouse's car did not have your name on the old registration and the new car purchased has both names, provided the same original owner name remains first on the registration, then *you can* transfer. If the new vehicle is in the other person name only, you cannot transfer that plate without the original first owner signing a [Letter of Release](#) granting the plate to the other person and understanding that you give up all rights and credits associated with that plate.

Non-Resident Registrations

According to RSA 261:46, Non-residents may register vehicles providing that they have a permanent Deering address and that the vehicle will be garaged "exclusively" in the State of New Hampshire. That generally means that no non-resident vehicle can go out of state on an overnight basis. <http://gencourt.state.nh.us/rsa/html/xxi/261/261-46.htm>

Antique Vehicles - RSA259:4 "Antique motor vehicle or motorcycle" shall mean any motor vehicle over 25 years old which is maintained for use in exhibitions, club activities, parades and other functions of public interest. This vehicle should NOT be your daily runner.

- Vehicle must be **over 25 years old (in its 26th year)**

Heavy Weight Vehicles- You may now complete your renewals for overweight vehicles up to 26,000 lbs. at the Town Clerk's Office. All vehicles with 3 axles or more and anything over 26,001 or Apportion Plates will need to be completed at the Concord DMV. Remember, if your vehicle falls into this category, you still need to process the Town portion first before going to Concord.